

# Pacific Palms Recreation Club



## **PACIFIC PALMS RECREATION CLUB LIMITED**

ABN 47 000 910 378

ACN 000 910 378

### **ANNUAL REPORT**

FOR THE YEAR ENDED

**30 JUNE 2019**

TO BE PRESENTED AT THE  
**ANNUAL GENERAL MEETING**  
TO BE HELD AT THE CLUB ON  
**SUNDAY 27 October 2019 at 10:15am**

3957 THE LAKES WAY, ELIZABETH BEACH, NSW

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## **NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that the Annual General Meeting of the Pacific Palms Recreation Club Limited (ABN: 47 000 910 378) will be held on Sunday 27 October, 2019 commencing at 10.15am.

### **AGENDA**

1. Apologies
2. Minutes Silence
3. Confirm the minutes of the Annual General Meeting held on Sunday 25 November 2018
4. To appoint from among the members present five (5) persons who shall appoint one (1) of their number Returning Officer with the remainder being Assistant Returning Officers all of whom shall act on and for the purpose of the ballot
5. To receive and adopt the Auditor's and Director's reports for the financial year ended 30 June 2019
6. To receive and adopt the Full Financial Report for the year ended 30 June 2019
7. To declare all Board of Directors positions vacant
8. To appoint a temporary Chairman
9. Election of the Board of Directors for the ensuing year
10. To consider and if thought fit approve payment of Honorariums to the Board of Directors
11. Ordinary Resolutions – to consider and if thought fit pass Ordinary Resolutions conferring benefits on Directors
12. To deal with any business of which due notice in writing has been given
13. To receive recommendations for the incoming Board

Nominations for Board positions must be received by no later than Saturday 19 October 2019 at 12 Noon.

Any clarification of the Full Financial Statements that requires an answer at the Annual General Meeting to be placed in writing to the Club President Ms D Ellis by Saturday 19 October 2019 at 12 Noon.

### **DIRECTORS HONORARIUMS**

That the members approve an honorarium of \$2000 each for the Executive Directors which include the President, Vice President and Treasurer. Further, that the members approve an honorarium of \$1000 each for the remaining four (4) directors.

### **FIRST ORDINARY RESOLUTION**

“That pursuant to the Registered Clubs Act:

- (a) The members hereby approve and agree to reasonable expenditure by the Club for the following activities of the Directors:
  - (i) The reasonable cost of a meal and beverage for each director immediately before or after a Board or Committee meeting on the day of that meeting when that meeting corresponds with a normal meal time;
  - (ii) Reasonable expenses incurred by directors in relation to such other activities including entertainment of special guests of the Club;

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- (iii) Reasonable expenses involved in attending intra-club activities at the Club or the community and other promotional activities performed by directors and supported by the Board;
  - (iv) Reasonable costs of Directors attending functions and activities at the Club which are deemed by the Board to be of benefit to the Club;
  - (v) Reasonable costs of Directors and their spouses in attending functions as required by the Board and the above expenses are to be approved by the Board before payment is made on the production of receipts;
- (b) The members acknowledge that the benefits referred to above are not available to members generally but only those who are Directors of the Club and those members directly involved in the above activities”.

### **SECOND ORDINARY RESOLUTION**

“That pursuant to the Registered Clubs Act:

- (a) The members hereby approve and agree to reasonable expenditure by the Club for the professional development and education of Directors such as:
  - (i) The reasonable cost of Directors attending the Clubs NSW General Meeting;
  - (ii) The reasonable cost of Directors attending seminars, lectures, trade displays and similar organized events as may be determined by the Board from time to time;
  - (iii) The reasonable cost of Directors attending other clubs or similar types of business for the purpose of observing their facilities and methods of operation;
- (b) The members acknowledge that the benefits referred to above are not available to members generally but only to those who are Directors of the Club and those members directly involved in the above activities”

### **THIRD ORDINARY RESOLUTION**

“That pursuant to the Registered Club’s Act the members hereby approve and agree to permit members who are directors of the Club to utilise dedicated parking spaces. The members agree that this benefit is not open to members who are not Directors of the Club”

## **NOTES TO MEMBERS**

### **First Ordinary Resolution**

The First Ordinary Resolution is to have the members in General Meeting approve reasonable expenditure by the Club in relation to duties performed by the Club’s Directors.

### **Second Ordinary Resolution**

The Second Ordinary Resolution is to have the members in General Meeting approve reasonable expenditure by the Club for Directors to attend seminars, lectures, trade displays and other similar events including Clubs NSW Annual General Meeting and to visit other clubs to enable the Board to keep abreast of current trends and developments which may have a significant bearing on the nature and way in which the Club conducts its business.

### **Third Ordinary Resolution**

The Third Ordinary Resolution is to have members approve preferential car spaces for Directors.

### **General**

Each of the resolutions must be passed as a whole and cannot be amended from motions from the floor of the meeting or divided into two or more parts.

## **President's Report**

On behalf of the Board of Directors, I submit for your consideration and adoption the Annual Report for the year ended 30 June 2019.

I am pleased to report a profit of \$96,766 for the 2018/19 financial year.

Thank you to my fellow Directors, our staff, and all members who have supported the Club throughout the year.

During the year we have continued to improve the facilities available for members including:

- Installation of new carpet throughout the Club
- Installation of a disabled ramp in the auditorium for access to the mezzanine and outdoor deck
- Resurfaced part of the car park
- Installed air conditioning on the mezzanine deck and upgraded the air conditioning in the Auditorium
- Implemented a new daily Happy Hour
- Continued to organize the local ANZAC Day Dawn Service at the Community Centre with support from Pacific Palms Public School, Bungwahl Public School and The Salvation Army.
- Put on free Fireworks for the community on New Years Eve
- Phased out single use plastic straws
- Hosted the inaugural All Ages Music Gig with support from local parents
- Launched the Lakeview Art Gallery in conjunction with the Pacific Palms Arts Committee

The Club has also provided support to local groups through sponsorship, donations, and the opportunity to run community raffles on Friday nights and weekends. Groups include Pacific Palms Soccer Club, Pacific Palms SLSC, Coomba Rural Fire Service, Bungwahl P&C Association, Pacific Palms Public School, Pacific Palms Netball Club, Boomerang Beach Boardriders, Wallis Spirit Dragons, Coomba Golf, Sandbar Ladies & Mens Golf, Pacific Palms Social Golf, Westpac Rescue Helicopter, Special Children's Christmas Party, NAIDOC Week, Koori Kids, and many local fundraisers.

We are also pleased to advise that the Club is once again offering over \$5000 in grant funding to local Community Groups. Submissions close in mid September, and grant funding will be allocated prior to the AGM in late October.

Thanks again for your support throughout the year, and hope to see you at your Club soon!

Diane Ellis  
President

## **Treasurer's Report**

The club has had another financially successful year with an increase in revenue of 1.59% to \$3,422,986. Expenses increased a nominal 0.5% to \$3,326,220 resulting in a net profit after tax of \$96,766. This profit again exceeds our Bank approved budget for 2018/19.

This then enabled the Club to outlay almost \$200,000 in the purchase of new plant, equipment, carpet and several Bistro items. Additionally, major renovations were completed to the Bistro bathrooms plus painting of the Club both internally and externally. The club's generator also had a complete overhaul and service during the financial year.

Further, debt was reduced by \$118,000 across poker machines and Bank.

These results have enabled the Club's Auditors to issue an unqualified Audit Opinion and the club has remained solvent.

It is interesting to note that during the past six financial years (2013/14 to 2018/19) the Club has

- an average Net Profit After Tax of \$114,080,
- reduced the Bank Better Business Loan from \$476,944 to \$7,140 (\$469,804),
- utilized cash flow to improve members' facilities to the tune of \$1,444,328 over the last 6 years,
- continued to support local Clubs and Community Groups.

Moving forward, the Board will be assessing further improvements and activities to benefit all members and visitors alike.

Ted Lawson  
Treasurer

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# **DIRECTORS' REPORT**

**FOR THE YEAR ENDED**  
**30 JUNE 2019**

Your Directors present their report on the company for the financial year ending 30 June 2019.

### **Directors**

The names of directors in office at any time during or since the end of the year are:

T. Lawson  
L. Schubert  
D. Ellis  
K. Reynolds  
N. Montague  
M. Workum  
C. Maclure

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

### **Description of company**

This report covers the single entity Pacific Palms Recreation Club Limited, a public company limited by guarantee.

### **Description of objectives**

The principal objective of the company is to promote sporting and social activities and citizen recreation and to aid in the civic development of the district. Specific objectives are:

#### **Short-term**

Our short term objective is to make the Pacific Palms Recreation Club the hub of the community by offering entertainment, sporting activities, dining and other recreation options for the benefit of members whilst being financially responsible.

#### **Long-term**

As per our Constitution, the long term objective of the Pacific Palms Recreation Club is

1. to promote sporting and social activities and citizen recreation and to aid in the civic development of the district.
2. to form friendly associations with other social groups.
3. to establish and maintain a Club for the benefit of its members and their friends.
4. to provide Clubhouses, lounges, refreshment rooms, recreational rooms and properly maintain same.
5. to provide meals and other refreshments and to purchase and sell foodstuffs and liquors both intoxicating and non-intoxicating, tobacco, cigars and cigarettes, sports equipment and other goods, wares and merchandise likely to be required by members.
6. subject to the provision of any relevant statute and to the conditions attached to any licence issued therein, to conduct or assist or take part in the conduct of art unions, dances, balls or other public or charitable balls, entertainments or functions for the purpose of raising funds and to accept donations or gifts from any source for all or any of the above purposes or for the benefit of or to carry out the objects of the Club.
7. to diffuse and disseminate knowledge and information or otherwise further the objects of the Club by the printing, publication, issue and circulation of papers, periodicals, books, circulars,



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brochures, and other literary or artistic matter and by advertisement of all kinds and by purchase of the exhibition of works of art or interests and by granting prizes or donations.

### **Strategies for achieving those objectives**

Our strategy to achieve these objectives is as follows:

- Ensure a wide variety of activities and entertainment is available to members which reflects local interests and tastes
- Explore additional options to encourage more visitors to the Club, especially during the quieter months.
- Sponsor and support local sporting and community groups.

### **Principal Activities**

The principal activities of the company during the financial year was that of conducting a licensed club There were no other significant changes in the nature of the company's principal activities during the financial year.

### **Measures of performance**

The key performance indicators that the Board of Directors use to monitor the overall performance of the Club are:

- Profit & loss statements
- Cash flow
- Wages versus Sales
- Gross Profit in Bar and Bistro
- Poker Machine Retention

### **Operating Result**

The result of the company was a profit of \$96,766 (2018: \$59,783).

### **SECRETARY MANAGER**

Position currently unfilled

### **Life Members**

S Allan, K Clifton, D Hughes, J Palmer, S Kenyon, B Stone, T Johnston, J Blanche, K Reynolds, T Lawson, L Schubert, D Ellis

## **BOARD OF DIRECTORS**

### **Experience & Background**

Diane Ellis, President	Di has a background in IT and computers plus extensive experience as a Project Manager and Project Director. She has managed multi-million dollar projects for some of Australia's leading financial services and transportation companies. Di is our go-to person for all things computer related. She joined the Board in 2009 and was appointed Vice-President in 2010 and President in 2012.
Larry Schubert, Vice President	Moved to Pacific Palms in 1983 with family and operated 2 businesses in the area for 12 years, a caravan park and then bottle shop. He became a director in 1993 and served until 1996 when he moved to Cairns. In 2007 Larry moved back to Pacific Palms and re-joined the Board. Being a qualified electrician, he looks after much of the maintenance of the club. He was appointed Vice-President in 2012.
Ted Lawson, Director	Appointed to the Board February 1996 and since then has filled all Board positions, including 10 years on the Club's Executive Committee. Since joining the Commonwealth Bank in 1963, Ted has worked continuously in the Finance Industry and now manages his own Consultancy business. He was appointed the inaugural Treasurer of the Boomerang Beach Boardriders in 1998, a position he held until 2004. He has enjoyed all the challenges and negotiations that come with being a Board member of the Pacific Palms Recreation Club.
Ken Reynolds, Director	Moved to Pacific Palms in 1983 with his wife Dale, established and still owns Boomerang Beach Surf Co. Elected to the Board of Directors in 1993 and also served as Vice-President and President until 2007 when, due to family reasons, he did not contest the 2007 board elections. Re-elected to the Board in 2012, Ken is a long-time sponsor of the Boomerang Beach Board Riders and Pacific Palms Netball and Soccer Clubs.
Nick Montague, Director	Nick Montague moved to the area in 2007 when the family bought Blueys Cellars. Prior to this he spent 8 years in the wine industry working for Tyrrells wines. He has been involved in the hospitality industry for 25 years both in Australia and overseas. Nick has run pubs and bottle shops in Sydney, he has spent six years in Portugal as owner operator of a bar/restaurant, and is still employed as a consultant to a number of hospitality businesses around Sydney. He was invited to join the Board in April 2013 and was subsequently elected to the Board at the 2013 AGM.
Mark Workum, Director	Moved to Pacific Palms in 2002 with his wife Adele to own and operate Hueys at Blueys Pizzeria and Bar. They now have 3 young children who attend the local school. Held position as Treasurer in 2005-06 for the Boomerang Beach Board Riders, and is currently club Registrar for the Pacific Palms Football club, and on the committee since 2010. Mark has 13 years experience in the printing/desktop publishing industry, and over 25 years in Hospitality. Mark was invited to join the Board in September 2013 and was subsequently elected to the Board at the 2013 AGM.
Claire Maclure	Claire Maclure moved to the area in 2015 with her Husband Henry to take over the management of Pacific Palms Resort. Prior to this she has spent 20 years in business management in the hospitality and manufactured homes industry. Claire hold a degree in Business and Financial Management. She was invited to nominate for the Board in September 2017 and was subsequently elected to the Board at the 2017 AGM.

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### Meetings of Directors

During the financial year 26 meetings of directors were held. Attendances by each director during the year were as follows:

Director	Board of Directors Meetings		Special Directors Meetings	
	Eligible to Attend	Attended	Eligible to Attend	Attended
Diane Ellis	12	12	14	14
Larry Schubert	12	10	12	11
Ted Lawson	12	9	14	13
Ken Reynolds	12	11	8	7
Nick Montague	12	11	8	8
Mark Workum	12	10	8	7
Claire Maclure	12	11	8	7

Ted Lawson was approved Special Leave for 3 meetings.

### Guarantee of Members

The company is incorporated under the *Corporations Act 2001* and is a company limited by guarantee. If the company is wound up, the constitution states that each member is required to contribute a maximum of \$2.00 each towards meeting any outstanding obligations of the company. At 30 June 2019, the total amount that members of the company are liable to contribute if the company is wound up is \$6,870 (2018: \$6,072)

### Auditor's Independence Declaration

The auditor's independence declaration for the year ended **30 June 2019** has been received and can be found following the directors' report.